



# Buenos Aires Argentina

5-8 September 2018

A PASSION FOR MANY, A COMMITMENT FOR ALL



## EXHIBITION MANUAL

[www.worlddentalcongress.org](http://www.worlddentalcongress.org)

**Dear FDI Exhibitor,**

This Exhibition Manual contains important information and is designed to assist you in preparing for the **FDI 2018 World Dental Congress**. The Exhibition will be held in La Rural, Buenos Aires, Argentina between **September 5th to 8th, 2018**.

Please read all of the information in this manual. It will take you very little time now and could save your great deal of time later.

The floor plan has been designed to maximize the exhibitor's exposure to the delegates. For your convenience the manual has been divided into sections:

**Section 1** Contacts / Deadlines / Important Dates

**Section 2** General Information & Schedule

**Section 3** Exhibition Services

**Section 4** Terms & Conditions

Our professional team will be happy to assist you with any additional services that you may require.

We look forward to welcoming you in Buenos Aires next September.

Best Regards,

Organizing Committee

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# SECTION 1

Contacts  
Deadlines & Important Dates



### **FDI WORLD DENTAL FEDERATION**

Avenue Louis Casar 51  
1216 Geneva-Cointrin, Switzerland

**Tel:** +41 22 560 8150  
**Fax:** +41 22 560 8140  
**Website:** [www.fdiworlddental.org](http://www.fdiworlddental.org)  
**E-mail:** [info@fdiworlddental.org](mailto:info@fdiworlddental.org)



### **ORGANIZER**

#### **CORA - Confederación Odontológica de la República Argentina**

Av. San Juan 3062, C1233ABS, Buenos Aires, Argentina

**Tel:** +54 (011) 4308-0771 / 2483/2714/3407  
**Website:** [www.cora.org.ar](http://www.cora.org.ar)  
**E-mail:** [congreso@cora.org.ar](mailto:congreso@cora.org.ar)



### **SPONSORSHIP & EXHIBITION SECRETARIAT** **evronas events**

Halaskargazi Cad. Poyraz Sok. No:15 /2  
Sisli 34373, Istanbul, Turkey

**Tel:** +90 212 296 0460  
**Fax:** +90 212 296 0461  
**Website:** [www.worlddentalcongress.org](http://www.worlddentalcongress.org)  
**E-mail:** [fdi2018industry@evronas.com](mailto:fdi2018industry@evronas.com)



### **VENUE**

#### **La Rural, Predio Ferial De Buenos Aires**

Juncal 4431, C1425BAA, Buenos Aires, Argentina

**Tel:** +54 11 4779 5083  
**Fax:** +54 11 4779 5021  
**Website:** [www.larural.com.ar](http://www.larural.com.ar)  
**E-mail:** [congresosyconvenciones@larural.com.ar](mailto:congresosyconvenciones@larural.com.ar)



### **OFFICIAL EXHIBITION SERVICE PROVIDER** **Gielissen B.V.**

Schipholweg 321, 1171 PL Badhoevedorp  
PO Box, 87, 1170 AB Badhoevedorp, Netherlands

**Tel:** +31 20 581 14 11  
**Website:** [www.worlddentalcongress.org](http://www.worlddentalcongress.org)  
**E-mail:** [worlddentalcongress@gielissen.nl](mailto:worlddentalcongress@gielissen.nl)



### **FREIGHT FORWARDING & CUSTOMS CLEARANCE** **Hobbit Worldwide Logistics S.A.**

Int'l Freight Forwarders & Customs Brokers Agent  
Moreno 1140, C1091 CABA, Argentina

**Tel:** +54 11 4382-8182  
**Fax:** +54 11 4382-8191  
**E-mail:** hobbit@hobbit.com.ar

Exhibition Dates 5 – 8 September 2018

## September 8th, Saturday 8:30 - 16:30

## September 8th, Saturday 9:00 - 16:00

## September 4th, Tuesday 08:00 - 20:00

*\*Shell scheme booths will be delivered on September 4th*

## September 8th, Saturday 18:00 - 00:00

## Air Freight Shipments to Ezeiza – Buenos Aires Airport 8 August 2018

# SECTION 2

General Information  
Visitor Information  
Registration  
Accommodation  
Official Airline Network  
Scientific Program  
Technical Information  
Delivery Regulations & Instructions



## GENERAL INFORMATION

### Congress Center

#### La Rural Predio ferial de Buenos Aires

Av. Sarmiento 2704, C1425FGP CABA, Buenos Aires, Argentina

**Tel:** +54 11 4777-5500

**Website:** [www.larural.com.ar](http://www.larural.com.ar)

**E-mail:** [info@larural.com.ar](mailto:info@larural.com.ar)

### Location of Exhibition & Congress

**Registraton Area :** Hall 9 (Pabellón Equinos 9)

**Congress Meeting Halls:** Yellow Hall (Pabellón Amarillo)

**Exhibition Areas:** Green Hall - Blue Hall (Pabellón Verde – Azul)



### Congress Language

The official languages of the congress are English and Spanish.  
All sessions will be simultaneously translated to Spanish and English.

### Invitation Letter

An official invitation letter can be produced from the online registration system.  
Please contact congress secretariat for special request.  
Some participants may require visas in order to enter Argentina.

Please check with your local Argentina Consulate or Embassy.

## GENERAL INFORMATION

The Countries in This List Do Not Required Visa When Travelling as Tourist

- **Up To 90 (Ninety) Days:**

Andorra, Armenia, Australia, Austria, Barbados, Belarus, Belgium, Bolivia, Brazil, Bulgaria, Canada, Colombia, Costa Rica, Croatia, Czech Republic, Chile, Cyprus, Denmark, Ecuador, El Salvador, Estonia, Finland, France, Georgia, Germany, Greece, Guatemala, Guyana, Haiti, Honduras, Hong Kong (With Passport R.A.E.H.K.), Hungary, Ireland, Iceland, Israel, Italy, Japan, Korea Republic, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Mexico, Monaco, Montenegro, Nicaragua, Norway, New Zealand, Netherlands, Panama, Paraguay, Peru, Poland, Portugal, Romania, Russian Federation, Saint Kitts And Nevis, San Marino, Santa Lucia, Saint Vincent And The Grenadines, Serbia, Singapore, Slovak Republic, Slovenia, South Africa, Spain, Sweden, Suriname; Switzerland, Thailand, Trinidad And Tobago, Turkey, Ukraine, United Arab Emirates, United Kingdom Of Great Britain And Northern Ireland, United States Of America, Uruguay, Vatican City.

- **Up To 60 (Sixty) Days:**

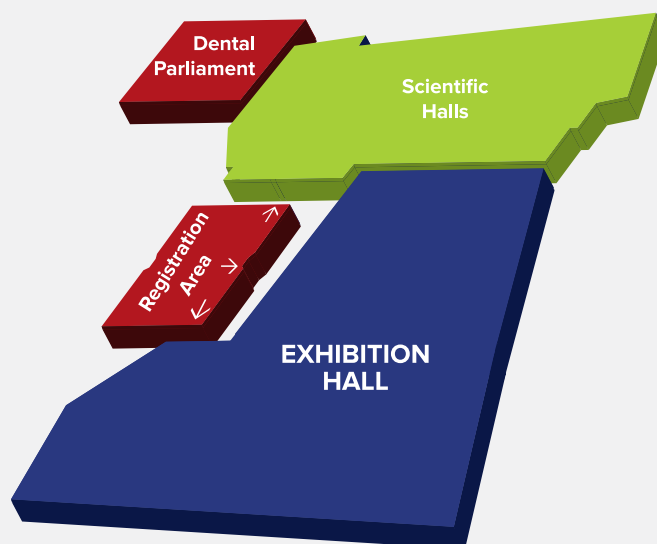
Venezuela

- **Up To 30 (Thirty) Days:**

Grenada; Hong Kong (with British Passport B.N.O.); Jamaica; Republic Of Kazakhstan and Malaysia.

### Congress Registration Desk

Congress registration desk will be located in front of the Exhibition Hall and will be open from 07:30 to 19:00 during congress dates.



### Exhibition Information Desk

An exhibition information desk will be available from September 2nd to 8th and will be open from 08:30-19:00.

The specific location of the exhibition information desk will be provided in the future.

### Destination Buenos Aires, Argentina

Buenos Aires, the capital of Argentina is a vibrant metropolis, home to some 4 million people in the center and 16 million in the metropolitan area, eye-catching architecture both old and new, and a sizzling arts and cultural scene. The city is a major commercial, financial and political centre for Latin America and an important business meeting point; it is ranked by the International Congress & Conventions Association (ICCA) as the No. 1 city in all of the South America for international meetings.

### Airport Arrival

There are two airports that serve the Buenos Aires metropolitan area: Aeroparque Jorge Newbery (AEP) which has mostly domestic and regional flights and Ministro Pistarini International Airport (EZE) which handles most international flights.

### Population

Argentina's current population is over 42 million people, almost half of which live in the City and the Province of Buenos Aires. People per square kilometer amount to 14.

### Language

The official language of Argentina is Spanish, and differs from the other Latin American variants in the pronunciation of some words. Many of the immigrant communities have preserved their mother tongue and there are at least 17 aboriginal languages.

### Currency

The official currency of Argentina is the Argentinean Peso. There are \$100, \$50, \$20, \$10, \$5 and \$2 notes and \$2.00, \$1.00 and 50, 25, 10 cent coins. Even when US dollars and euros are generally welcome, foreign currency may be exchanged at banks and exchange offices. The passport is required to exchange money. American Express, VISA, Diners and Master Card are accepted.

The exchange rate in Argentina is convenient for foreign tourists. Tourists may also request the reimbursement of the Value-Added Tax (VAT) paid for items bought at stores with the VAT Reimbursement notice: Tax Free. To get the reimbursement, all bills or tickets should be kept and a form needs to be completed. On the day of departure, tourists have to go to the Information Booths at the airport.

### Stores Open Hours

Monday to Friday 10:00 to 20:00

Saturday 10:00 to 13:00

Malls are open seven days a week, from 10:00 to 21:00

### Business Hours

Monday to Friday from 9:00 to 18:00

### Electric Current

The electric current in Argentina is 220 volts, 50 Cycles



Plug Type: Argentina has standardised on type I sockets and plugs (different than most of the world).

## ..... VISITOR INFORMATION

### **Weather**

The climate of Buenos Aires is mild all year round. In the sunny days of spring, mornings are slightly cold; the temperature rises at midday and drops again at night. The average temperature in September in Buenos Aires is about 16° C (61° F). If you plan to visit Patagonia, temperatures might drop below 0° C (32° F).

### **Sanitary Information**

No special measures must be taken for travelling to Buenos Aires and to the main tourist destinations in Argentina. Check with your physician for appropriate advice if you plan on visiting other places in South America. The public water supply is reliable.

### **Telephone**

Argentina's country code is 54. Buenos Aires' area code is 11.

### **Time Differences**

Buenos Aires' time zone is 3 hours behind Greenwich Mean Time.

### **Restaurants**

The cosmopolitan population of Buenos Aires is reflected in a variety of excellent restaurants and cafés, at a walking distance from the hotel zone, which are open until late at night. They offer a diversity of cuisine including vegetarian food and the best beef.

In addition, Argentine wines are excellent, their outstanding quality is recognized around the world. Tipping is not included in the service charge and is usually 10%.

Dinner is served from 20.00 h to midnight.

### **Security: Cut Your Risk**

Buenos Aires is a safe city, although it is convenient to take some special precautions.

Practice the same caution you would practice when visiting major metropolitan destinations in your country, and we are sure that your stay in Buenos Aires will be very pleasant.

## EXHIBITOR REGISTRATION

*\*Exhibitor registration is free of charge and includes entrance to the exhibition area only.*

Exhibitors are not allowed in scientific session without proper "CONGRESS REGISTRATION". Please see "CONGRESS REGISTRATION" section below for more information.

You can collect the exhibitor badges onsite. Name badges will be printed with exhibitor company name and exhibitor country name.

There is no limit for exhibitor participation but companies must provide the names of all staff no later than August 10th, 2018 to [fdi2018industry@evronas.com](mailto:fdi2018industry@evronas.com)

## CONGRESS PARTICIPANT REGISTRATION .....

Please click the button (or find the link below) for registration categories and online registration system.  
<https://register.eventigizer.com/fdi2018/en>



### International Participants

Type	Early Bird Before and on 01 June 2018	Regular Before and on 24 August 2018	Late After 24 August 2018
Dentist	USD 390	USD 450	USD 525
Commercial/Industrial Participants	USD 250	USD 300	USD 350

### Local (Argentinian) Participants

Type	Early Bird Before and on 01 June 2018	Regular Before and on 24 August 2018	Late After 24 August 2018
Dentist	USD 220	USD 450	USD 525
Commercial/Industrial Participants	USD 180	USD 230	USD 280



## Regional Participants

Type	Early Bird Before and on 01 June 2018	Regular Before and on 24 August 2018	Late After 24 August 2018
Dentist	USD 270	USD 330	USD 400
Commercial/Industrial Participants	USD 200	USD 250	USD 300

Various registration fees are available for regular congress participant.

## Registration Fees Include:

- Access to FDI2018 main scientific programme
- Opening Ceremony
- Access to Exhibition Area
- Congress Documents

## Country List

<b>Local</b>	Argentina
<b>Regional</b>	Antigua & Barbuda, Aruba, Bahamas, Barbados, Belize, Bolivia, Brazil, Cayman Islands, Chile, Colombia, Costa Rica, Cuba, Dominican Republic, Ecuador, El Salvador, French Guiana, Grenada, Guadeloupe, Guatemala, Guyana, Honduras, Jamaica, Martinique, Mexico, Nicaragua, Panama, Paraguay, Peru, Puerto Rico, Saint Barthélemy, St. Kitts & Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, Trinidad&Tobago, Turks & Caicos Islands, Uruguay, Venezuela, Virgin Islands
<b>LDC</b>	Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Republic, Chad, Comoros, Democratic Republic of the Congo, Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kiribati, Lao People's Democratic Republic, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Timor-Leste, Togo, Tuvalu, Uganda, United Republic of Tanzania, Vanuatu, Yemen, Zambia, Zimbabwe
<b>International</b>	All Other Countries

## FDI 2018 WDC REGISTRATION & ACCOMMODATION

Halaskargazi Cad. Poyraz Sok. No:15 /2  
Sisli 34373, Istanbul, Turkey

**Tel:** +90 212 296 0460

**Fax:** +90 212 296 0461

**Website:** [www.worlddentalcongress.org](http://www.worlddentalcongress.org)

**E-mail:** [fdi2018registration@evronas.com](mailto:fdi2018registration@evronas.com)

evronas events have reserved the most convenient and recommended hotels in the city of Buenos Aires.

The congress will take place in La Rural, Buenos Aires, which is located in the congress valley, at the heart of downtown. Please bear in mind that traffic congestion in Buenos Aires can be severe and add considerably to travel times. Most of the hotels offered by evronas events are within walking distance to Congress Center. We highly recommend you to reserve a room in the vicinity to make your Congress experience as stress-free and enjoyable as possible.

**Since there are only limited numbers of available rooms, please book your hotel as early as possible**

### INDIVIDUAL RESERVATION

To make your hotel reservation please login to congress registration and accommodation system.

<https://register.eventigizer.com/fdi2018/en>



### GROUP RESERVATION

For all group reservations, you may contact:

### FDI 2018 WDC REGISTRATION & ACCOMMODATION

Halaskargazi Cad. Poyraz Sok. No:15 /2  
Sisli 34373, İstanbul, Turkey

**Tel:** +90 212 296 0460

**Fax:** +90 212 296 0461

**Website:** [www.worlddentalcongress.org](http://www.worlddentalcongress.org)

**E-mail:** [fdi2018hotels@evronas.com](mailto:fdi2018hotels@evronas.com)

Hotel	Category	Single Room	Double Room	Distance from the venue
Hilton Buenos Aires	5*	USD 249 USD 289 (Executive)	USD 269 USD 309 (Executive) USD 409 (Junior suite)	8.2 km
Hotel Panamericano Buenos Aires	5*	USD 169	USD 189	5.0 km
Hotel Pulitzer Buenos Aires	4*	USD 130	USD 145	6.0 km
Hotel Dazzler Polo	4*	USD 130	USD 145	0.8 km
Esplendor Palermo Hollywood	4*	USD 140	USD 155	1.0 km
Hotel Reconquista Garden	4*	USD 75	USD 90	5.5 km
Vitrum Hotel	4*	USD 160	USD 175	2.2 km
Esplendor Palermo Soho	4*	USD 140	USD 155	0.5 km
Dazzler San Martin	3*	USD 95	USD 110	6.0 km
Hotel Reconquista Plaza	3*	USD 75	USD 90	6.0 km

## Payment and Confirmation

Full payment is required to confirm your reservation. If you do not complete full payment of your accommodation reservation in 7 days, your reservation will be cancelled automatically.

After full payment is received, the congress secretariat will send a confirmation letter to your e-mail with all details of your accommodation.

You can make your payment through this online system by credit card directly or through bank transfer. If you make your payment through bank transfer, please send a copy of your bank receipt to [fdi2018hotels@evronas.com](mailto:fdi2018hotels@evronas.com) so that the congress secretariat can track your payment and confirm your reservation.

Payments made by credit card are subject to 4% bank charges.

## Cancellation Policy

- Full refund except for 50 USD cost will be made for cancellations before June 1st, 2018.
- 70% refund will be made for cancellations between June 1st and July 1st, 2018.
- No refund will be made for cancellations after July 1st, 2018.

All cancellation requests must be made in writing to congress secretariat ([fdi2018hotels@evronas.com](mailto:fdi2018hotels@evronas.com)) and are only valid after acknowledgement by the congress secretariat.

*\* VAT 21% is currently only applicable for Argentinean citizens. Non-Argentinean passport holders are exempt from VAT.*

**International Official Airlines**



**SkyTeam Global Meetings** is honored to be the Official Alliance Network International travel partner.

EVENT NAME: WORLD DENTAL CONGRESS 2018 - FDI 2018

EVENT ID: 3664S

TRAVEL VALIDITY DATES:  
**31-AUG-18 | 13-SEP-18**



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OFFICIAL PARTNER OF**  
World Dental Congress 2018 - FDI 2018

The airlines of SkyTeam, your Preferred Alliance for travel, offer exclusive discounts of up to 15% on all SkyTeam airlines serving **1,057 destinations** in **179 countries** with over 16,270 daily flights.

**SKYTEAM COMPRISES  
20 WORLD-CLASS CARRIERS**



To obtain the SkyTeam Global Meetings discounts and for booking office information please visit  
<https://res.skyteam.com/search/promodefault.aspx?vendor=SKY&promocode=3664S>

**Event ID:** 3664S

**Valid Departure Dates:** August 31/2018 - September 13/2018

**Book By:** September 13/2018

Your benefits of choosing SkyTeam Global Meetings

- Savings – take advantage of exclusive discounts up to 15% in both Business and Economy Class; no fee for your online bookings.
- Convenience – book the most convenient itinerary online with any of the 20 SkyTeam member airlines.
- Reward Miles – earn Miles on your frequent flyer program of a SkyTeam member airline and save on your future travels
- Valuable services – SkyTeam Elite Plus, First and Business Class customers will experience SkyPriority, the alliance network red-carpet treatment, and will get access to the SkyTeam Lounges.
- SkyTeam network – travel to your event from virtually anywhere in the world with over 16,270 daily flights covering more than 1,050 destinations in 179 countries.

**National Official Airline**



**Aerolíneas Argentinas** is honored to be the travel partner for the national flights.

All the participants can manage the reservations/purchases on line by using the link and the conditions below:

<http://ww1.aerolineas.com.ar/arg/main.asp?idSitio=AR&idPagina=37&idIdioma=en>

**Access Code:** WDC18

**Travel Dates:** from August 29th until September 15th

The discount is a 15% over the fare basis (without taxes) in Economy/Business class.

Conditions for the discounts

- They apply only to Aerolíneas Argentinas flights and routes.
- They apply to all Domestic flight fares published and available at the time of booking and in all Regional and International fares except those with PRO / PROM / PROMO bases.
- They apply to trips made within seven (7) days before and seven (7) days after the Congress.
- The discount only applies to the fare, the remaining taxes will be paid by the passenger when issuing the ticket.
- All participants who use the discount will have the benefit of adding AR PLUS miles.
- This benefit applies to the participant plus an adult companion.



## 05 September 2018, Wednesday

09:00-18:00	Exhibition
09:00-12:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
12:30-14:30	Satellite Symposia & Lunch Break
13:30	Hands on Courses
14:30-17:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
18:00	Opening Ceremony

## 06 September 2018, Thursday

09:00-18:00	Exhibition
09:00-12:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
12:30-14:30	Satellite Symposia & Lunch Break
13:00-14:00	Meet The Expert Sessions
13:30	Hands On Courses
14:30-17:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
19:00-22:00	Buenos Aires Night

## 07 September 2018, Friday

09:00-18:00	Exhibition
09:00-12:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
12:30-14:30	Satellite Symposia & Lunch Break
13:00-14:00	Meet The Expert Sessions
13:30	Hands On Courses
14:30-17:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
20:00-23:30	Gala Dinner

## 08 September 2018, Saturday

09:00-18:00	Exhibition
09:00-12:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
12:30-14:30	Satellite Symposia & Lunch Break
13:00-14:00	Meet The Expert Sessions
13:30	Hands On Courses
14:30-17:30	General Scientific Programme (6 Paralel Halls - English & Spanish)
17:30	Closing Ceremony

FDI 2018 World Dental Congress will offer a rich scientific program. Scientific program includes panels, conferences, forums, and interactive sessions on up to date subjects of all disciplines of dentistry. Scientific program will run on six meeting rooms simultaneously. Also, special sessions will be available such as early morning breakfast meetings, meet the expert sessions and review of the year session. The participants will be able to attend the scientific program with free communications and poster discussion sessions. Not only dentists, but all oral health workers' needs has been considered in the scientific program. With several courses on various subjects, we will be able to follow the developments and improve ourselves in our profession.

**You can download the preliminary program from the congress website.**

### Exhibition Build-up

- September 2nd, Sunday 08:00 - 20:00
  - September 3th, Monday 08:00 - 20:00
  - September 4th, Tuesday 08:00 - 20:00
- \*Shell scheme booths will be delivered on September 4th*

### Exhibition Dismantling

- Exhibitors are obliged to remove their products, stand building items and to deliver space and items provided by FDI 2018 WDC the same conditions they received them.
  - Exhibitors can start stand disassembly and removal of goods:
- September 8th, Saturday 18:00 - 00:00

### Vehicle access and goods unloading

- Access of vehicles to La Rural Trade Center shall be carried out through indicated access doors, and then heading towards loading and unloading yards of each pavilion building. Materials shall be unloaded and removed through the corresponding doors of each pavilion building.
- For the purpose of a quick loading and unloading operations, vehicles shall not remain parked in loading and unloading yards or in adjacent areas.
- La Rural Trade Center has stipulated a parking time at no charge in the loading yards of 30 minutes for automobiles, 1:30 hours for vans and similar vehicles and 2:30 hours for trucks up to 3 tons.
- HOBBIT (On-Site Handling Agent and Official International Freight Forwarder) will be the one authorized company for the onsite loading and unloading services.

### Existing facilities

- It is forbidden to chip, drill, weld, cut, paint and/or deteriorate walls, pavements, columns and any existing facilities.
- Any repair expenses for any damage caused by the Exhibitors shall be paid by such Exhibitors and/or their stand builders.
- Under no circumstances evacuation exits (emergency exits), signaling lamps, fire extinguishers, fire hydrants, signs and other protection equipment shall be covered.
- Exhibitors could not cover, remove or change banner type sign position. They could not add any item to it nor remove it or change its position, unless they have an express authorization of the Organizer.

## **Floors**

- No finishing coats of plaster shall be applied to floors, and they shall not be painted or covered with granulated materials.
- Floors can be covered with wooden platforms, carpets or other coats. Carpets shall not be fixed to the floor with bonding cement or similar material, and they shall be fixed with twofold adhesive tape, or they shall be fixed to the wooden platforms or to any other means independent from the pavement.
- It is totally forbidden to drill, fix plugs and drills or to make any kind of threads, to break, deteriorate or dig gutters on the floor.
- The floor of building pavilions yellow, green and blue may support a maximum load of 2,5 tons/m<sup>2</sup> and the other pavilions may support a maximum load of 5 tons/m<sup>2</sup>. Overlays of public utilities gutters shall not be used to support specific loads.
- We suggest all companies that in case they use a wooden platform of more than 3 cm height, they install an entrance ramp for wheelchairs at least on one side of the stand.
- In cases of installation of wooden floors, platform carpets or use of fabric, a fireproofing certificate signed by a Safety Engineer must be presented, and the fireproofing product must be INTI certified.

## **Materials**

- Any and all construction materials shall be of the least combustibility possible. Materials shall be fireproof.
- It is totally forbidden the use of any and all masonry materials, bricks, cement, plaster mixes or any kind of wet construction.

## **Construction height**

- Construction may have a maximum height 5,00 m from the floor.
- High items should have all their faces with the same hierarchy, aesthetic and with good surface finishing to avoid interfering with neighboring stand aesthetics.
- Signs and advertisements higher than 2.50 m should be treated in the same way. Exhibitors who have stands higher than the maximum permitted height will not be allowed to set up their stands.
- Mezzanine floors are not permitted in any booth.

## **Ceilings**

- In all events ceilings shall be self-supporting, that is, they shall not be supported by partition walls.
- Materials shall be fireproof and non-waterproof.

### Lighting beams (ProLyte type)

In case you want to hang 1 or more lighting beams from the premises structure, these steps should be followed:

- Contact the Technical Director to inform about the additional lighting beams and attach a diagram to be approved.
  - Contact the supplier appointed by La Rural to do said hanging
  - Supplier data will be provided by the Technical Director and requested budget. This service has a cost fixed by the Premises.
  - Information to be submitted:
    - \* Floor plan and view documentation
    - \* Calculation of weight per knot. (La Rural allows up to 80kg per knot)
- The requested information should be signed by a registered professional (Architect or Engineer).
- The location of the allowed hanging points (anchors) should be requested to the Exhibition's Technical Direction. When, due to the relative location of the stand, the hanging of those structures requires secondary beams, those structures should be hung as high as possible, without interfering with existing smoke sensors.
- To protect the existing' metallic beams, the slings could only be fixed to the junction point of the diagonals with the lower part of the beams (anchors).
- Those hanging slings should be covered with protecting elements, rubber or carpet, in their joint with the beams.

### Lighting

- The lighting appliances must not disturb the public or surrounding stands.
- No appliances shall be affixed to the floor unless they have some protection that prevents contact with the public.
- **Lights allowed :**
  - Fluorescent Lamps in his diverse formats (pipes, lamps "under consumption ", etc.).
  - Lamps that use technology Light Emitting Diode (LED)
  - For all the applications of located lighting, there will have to be in use exclusively light sources of technology Light Emitting Diode (LED).
- **Lights prohibited:**
  - Lamps of filament of any type
  - Lamps halogen in all the formats
  - Lamps of sodium of high or low pressure
  - Lamps of mixed technologies, mixture of anyone of the previous ones, different technologies of accepted above.



### Electricity

Please keep in mind that electricity usage consumption and connection is not included in the rental fee.  
All exhibitors must get electricity according to electricity rules below.  
Please check the order prices in the exhibition services section of this manual.

- The power supply will be provided from multipolar boards or tokens that will be installed by the official provider of the exhibition in each groups of stands.  
For supplies over than 3 kW, the power supply will be three-phase. The exhibitors shall bring their connection lines until these boards or tokens, but the connection can only be made by the Exhibition staff.
- The power supply to stands will be provided by La Rural Predio Ferial:
  - a) 380V between phases (three-phase systems)
  - b) 220V between phases and neutral (single-phase systems). In both cases with a frequency of 50Hz.
- The percentage variation of voltage in relation to nominal values may reach up to +/- 7%.
- These rules only apply to those Exhibitors who paid for power supply and carry out their own power supply installations.
- Power installation of stands must comply with the rules established by the Regulation for Power Supply Installations in Buildings of the Argentine Electrical Association (AEA), (Set 1996), and according to the specific provisions issued by La Rural Trade Center.
- Installers: Power supply installations, of 220 V and 380 V, must be carried out by a qualified installer registered in the Qualifications and Certification Institute (APSE-IHA). The category of that installation must depend of the power to be installed in the stand, in order to request the connection.
- The Authorities of the La Rural shall have the right to cut the power supply if the installation does not meet any of the requirements and/or safety condition. As well, La Rural is not responsible for the bad operation or bad practice of design or assembly which do not comply with the regulations of any lighting or motor power installations of stands. Any non-compliance with the regulations established, as well as their consequences, is the exclusive responsibility of the owner of the stand and/or the builder and/or the qualified electrical installer that signs the Assembly Certificate.
- **Cabling - Cable types:**
  - Allowed: New, flexible, double-insulation cables made of plastic fire propagation resistant and emission of toxic gasses reduced.
  - Prohibited: The use of bipolar cables with single plastic isolation (called «parallel cable») and the use of flexible cord shop type, IRAM Standard 2158.
- The size of conductors must be in accordance with the regulations.
- **Terminal boxes:**
  - The Exhibitor must install a terminal box in each stand -mandatory- equipped with a thermomagnetic general section switch, grounded terminal and differential section switch. Dimensions and technical conditions must be sufficient to guarantee the correct and safe operation of the installation.
  - The terminal box shall not be placed on the floor and must be fixed to an structural element of the stand.
- Grounding is mandatory, no electric power will be supplied without safety conductor with a minimum section of 2.5 mm<sup>2</sup>.
- For the connection of power supply, the Exhibitor must have its installation approved by the Organizer.
- Every day, at closing time, the Exhibitor should unplugg all switches.

### Water and compressed air services

- In the event that the Exhibitor requests water and drainage service, he must request to the Organizer and must use it exclusively for the operation of machinery and equipment.
- This connection will only be supplied if there is a gutter within the lot. The installation and connection of these services must be charge to the Exhibitor's cost and must be only be made at the pavement level, without breaking it and in stands where it is not necessary to cross the aisle. All other uses (hygienic, decorative, etc.) are excluded.
- The water pressure supply is not guaranteed by La Rural Trade Center.
- Exhibitor should apply to Organizer if they need water/drainage or compressed air services for technical availability and prices.

### Approval of custom booth design project

- Exhibitors shall submit to the Organizer's offices, by fax or e-mail, the stand drawing in a scale 1:20 or 1:50, one plant and one elevation with the relevant dimensions and the location of elements and equipment in the stand. ([fdi2018industry@evronas.com](mailto:fdi2018industry@evronas.com))

### Deadline : 1 August 2018

- In the plan you should indicate the company's name and stand number. In case the design is carried out by a contractor, this plan should include his/her name, mobile phone number and e – mail adress.
- It is essential to indicate in the plan, the location of the electricity board and water connection, if there is any.
- Plan approval or observation strictly depends on fulfilling the Exhibitors Manual Requirements. The Plan Approval or Observation does not consider the analysis of the correct construction resolution of each stand, just the Exhibitor and its Constructors' are responsable of the work execution according to the art rules in the area. This is very important to avoid inconveniences during the assembly, since according to the plan, it could be possible to have to fix dimensional and/or design errors, which can delay the construction and bring inconveniences to the Exhib
- Important: For all structures and/or elements which will be hung form the metallic reticulated structure of the pavilions, you should submit a Hanging Floor Plan with the description of the elements to be hung approved by a registered professional specialized in the subject (engineer and/or architect) with his/her corresponding signed calculation log.

- As the official appointed On-Site Handling Agent and Official International Freight Forwarder for the **FDI World Dental Congress 2018** which will be held in Buenos Aires, Argentina between September 05-08, 2018, **HOBBIT** offers you the services for all your logistic needs.

### **HOBBIT WORLDWIDE LOGISTICS S.A.**

Int'l Freight Forwarders & Customs Brokers Agent  
Moreno 1140, C1091 CABA, Argentina

**Tel:** +54 11 4382-8182

**Fax:** +54 11 4382-8191

**E-mail:** hobbit@hobbit.com.ar



- HOBBIT can offer you the services you need to prepare the material that will be exhibit in your stand:

#### **Logistics and Customs services**

- Permanent and Temporary Importation procedures
- Import License
- International freights and Insurance
- Customs Guaranties
- Warehousing pre and post event
- All domestic logistics services

#### **On Site Services**

- Reception of goods in our Warehouse
- Storage and delivery to the venue
- Hire of forklifts
- Storage and delivery of empties and material
- Loading and unloading services
- Partial deliveries during the event
- Staff

#### **Customs Regulations**

- The rules and regulations for importing goods into Argentina are very strict and different to the usual you might know. We strongly suggest you to contact HOBBIT before shipping any goods.
- Deadline dates and most important Customs Regulations are listed below. Copy of International Shipping Instructions & Tariff is available upon request.

### Deadline For Arrivals / Pre – Advice Shipping Details

- Sea Freight Shipments to Buenos Aires Port 1 August 2018
- Air Freight Shipments to Ezeiza – Buenos Aires Airport 8 August 2018

**For all shipments:** documentation and information must be sent: 30 days before shipment date

**IMPORTANT NOTE:** We strongly suggest contacting HOBbit in advance the much as you can. In this way we can avoid and prevent any kind of inconvenient with your shipment

### Shipping Documents

Please provide the following documentation required for all customs and delivery process:

- Commercial Invoice & Packing List issued by the Exhibitor  
Packages, weight per package, dimensions of packages, content of packages
- Transport Document  
MAWB for Air Shipments, MB/L for ocean Shipments, CRT Truck waybill
- Special Certificates (if required)

**Consignee and information in each document will be provide as soon as we receive shipment details**

### Temporary Entry

- The venue in Buenos Aires is not a customs bonded area and temporary imports will require a Bank Guarantee in order to avoid payment of duty. In case you handled your shipment with HOBbit, we will provide this guarantee upon application.
- All products imported under temporary admission in Argentina must be either returned to the origin or any other country. **Goods CAN NOT be sold or given during the show.**

### Permanent Entry

#### Customs Duties & Taxes

- All trade advertising, giveaways, promotional literature and expendable items must be imported only as PERMANENT and are subject to import duties and taxes.
- This amount will be manage and assigned by the Customs Administration and will apply only for consumable goods.

**IMPORTANT:** All goods imported by Hobbit® Worldwide Logistics S.A. are only for exhibition and giveaway purposes. The sale of these products is forbidden according to tax regulations in Argentina.

## Courier Shipments

- Exhibition goods shipped through courier services have restricted regulations in Argentina. Courier companies may not deliver shipments weighing more than 49 Kg. and for a value exceeding of USD 999.00. In addition there are other many restrictions based on the nature of goods

### We extremely don't recommend this kind of shipment.

- Handling and delivery charges will apply for couriers consigned to us. **Do not ship goods via courier without our previous advice.**
- Courier services can be used as international transportation but once the shipment arrives to Buenos Aires
- Airport customs clearance will be required. **Door to door service does not apply mostly**
- Once courier shipment arrives Buenos Aires and it is stopped at Customs, we do not have enough time to release it

## Food Stuffs & Medical Equipments

- Do not ship Food Stuffs or Medical Equipment before our previous confirmation. **Special shipping instructions should be following for this type of products.**

## Other Important Information

- Temporary and Permanent cargo must be send it by separated shipments (documents and packing).
- Packing in wooden crates and pallets, require fumigation process in origin.
- For LCL shipments pay special attention to packing conditions.

## Onsite Services

- If the exhibitor requires handling equipment (forklifts, cranes and manpower) during Build-up and Break down, or Warehousing and daily delivery during the show, please contact HOBbit **before August 1st.**
- Send your order: [hobbit@hobbit.com.ar](mailto:hobbit@hobbit.com.ar), in order to quote you for this **service and schedule your request.** This service will not be available without previous appointment.

## Contact Details

Diego Sita	Congress Coordinator	<a href="mailto:dsita@hobbit.com.ar">dsita@hobbit.com.ar</a>
Silvia Muzzupappa	Importation Manager	<a href="mailto:silviam@hobbit.com.ar">silviam@hobbit.com.ar</a>
Eduardo Gonzalez	Senior Project Executive	<a href="mailto:egonzalez@hobbit.com.ar">egonzalez@hobbit.com.ar</a>

Please note that all shipments must be sent to HOBbit directly and not to La Rural Trade Center or Organizer.



# SECTION 3

Exhibition Services



# OFFICIAL PROVIDER OF ALL EXHIBITION SERVICES IS GIELISSEN B.V.



## OFFICIAL EXHIBITION SERVICE PROVIDER Gielissen B.V.

Schipholweg 321, 1171 PL Badhoevedorp  
PO Box, 87, 1170 AB Badhoevedorp, Netherlands

**Tel:** +31 20 581 14 11

**Website:** [www.worlddentalcongress.org](http://www.worlddentalcongress.org)

**E-mail:** [worlddentalcongress@gielissen.nl](mailto:worlddentalcongress@gielissen.nl)



### Only paid orders will be accepted by Organizer.

You can select and pay below orders from Online Exhibition Services Shop of official provider for your booth.

- Shell Scheme Booth Services (Fascia Name and booth descriptions)
- Mandatory Exhibition Services (General Security & Emergency Response and Electricity)
- Stand Catering
- Stand Extra Furniture, Lighting, Graphic, Shell Scheme Additions
- Carpeting
- Stand Cleaning
- Internet Access
- Stand Audiovisual Equipments
- Parttime Staff
- Badge Reader

### How to access your exhibitor's panel ?

If you have any questions about exhibitor online service system, please contact with exhibition service provider:

[worlddentalcongress@gielissen.nl](mailto:worlddentalcongress@gielissen.nl)

- Access the Exhibition Online Services System link:

<https://gees.gielissen.com/en/login>

- Select 'FDI 2018 WDC' from the 'Choose exhibition' Section.
- Insert the your exhibitor password received from Organizer and click the 'Log In'
- Review your contact details and booth allocation from the system.
- Select your orders from each order sections.
- Pay by using the online system.
- Complete your order process.



## ◆ General Security & Emergency Response

Due to security & emergency response regulations taken affect in Argentina since January 2018, all exhibitors are mandated to contribute to additional mandatory security & emergency response obligations.

There will be additional security and emergency response personnel present during all times, including the night time at the exhibition area. All exits and emergency exits will be manned by security staff.

**All exhibitors have to pay the general security and emergency response price by using the online system.**

General Security & Emergency Response Price : **USD 9,00 x per sqm**

*Mentioned price is for whole duration of the congress.*

## ◆ Electricity

Please keep in mind that the rental fee of both of shell scheme and raw space booths isn't include the electricity consumption and connection is not included.

**All exhibitors have to order electricity by using the online system.**

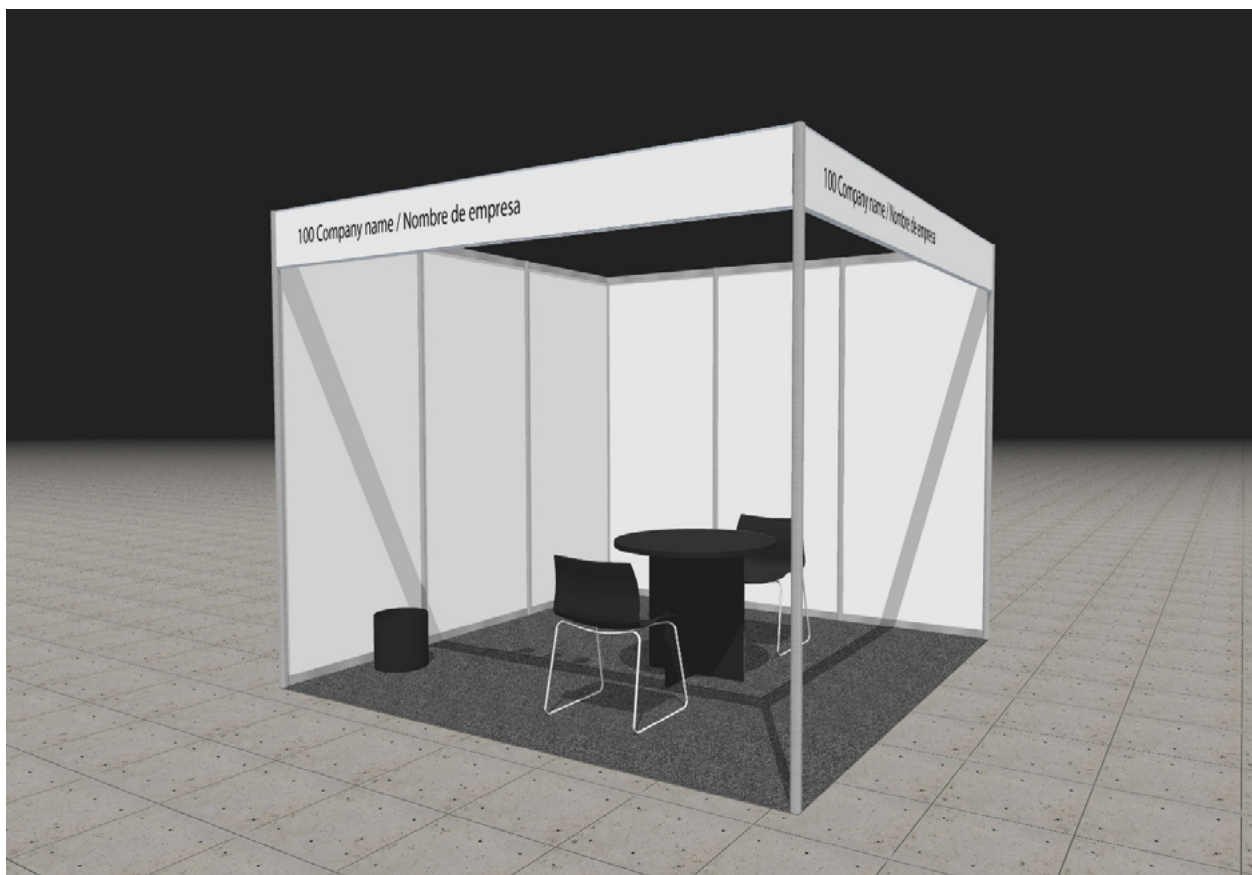
Electricity	Description	Unit Price
Monophase power line installation and consumption	max 4 KW supply	USD 120,00
Triphase power line installation and consumption	5 KW supply	USD 390,00
Triphase power line installation and consumption	6 - 10 KW	USD 550,00
Triphase power line installation and consumption	10 - 20 KW	USD 700,00

*Mentioned price is for whole duration of the congress.*

**Early Bird Online Order Deadline** : These prices will be valid until 27 July 2018.

**Regular Online Order Deadline** : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018.

**Onsite Orders** : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.



- Will be delivered to the shell scheme booths the day before opening the exhibition by Gielissen B.V.
- Shell Scheme Booth includes:
  - Syma system white panels, 100 x 250 cm and Syma system fascia board of 30 cm high
  - Name on fascia
  - Carpet where applicable
  - 1 Table , 2 chairs , 1 waste basket
  - Lighting: 3 x 100w for 3x3 sqm booth.
  - Electrical Installation 1 Power outlet(Electricity usage consumption and connection is not included)






Exhibitor have to add the preferred FASCIA NAME for the booth to the online system until 10th August 2018. If Exhibitor don't add the fascia name to the system, Organizer will use the contract name of company.

**Deadline for fascia Name :10 August 2018**

You can order catering service for your booth from online exhibition services system.

Any food products not included in the catering services can be ordered separately by contacting [fdi2018industry@evronas.com](mailto:fdi2018industry@evronas.com)

Stand Catering Service			
Service	Duration	minimum amount pax	Unit Price
Coffee Break (per person)	40 minutes	50	USD 23,60
Permanent Coffee (per person)	8 hours	50	USD 33,00
Lunchbox Menu 1 (1 Course, per person)	1 hour	100	USD 22,00
Lunchbox Menu 2 (2 Courses, per person)	1 hour	100	USD 23,60
Lunchbox Menu 3 (3 Courses, per person)	1 hour	100	USD 28,30
Snacks with alcoholic drink (per person)	1 hour	50	USD 45,60
Cocktail standard without alcoholic drink (per person)	90 minutes	50	USD 48,80
Cocktail full without alcoholic drink (per person)	2 hours	50	USD 53,50
Cocktail full with alcoholic drink (per person)	2 hours	50	USD 60,00

Additional Catering Options			
Item in BOX	Quantity	Price x box	Photo
Mini crumb sandwich	40 pieces	USD 61,50	
Gourmet sandwich	40 pieces	USD 72,50	
Croissant	24 pieces	USD 37,75	
Lemon pound + Brownie	40 pieces	USD 61,35	
Cookies	40 pieces	USD 37,75	

## Descriptions :

### ◆ Lunchbox Menu 1

#### **Sandwich Options**

- Baguette of ham, pategras chesee, herbs & dijon mustard and mayonnaise
- Grilled chicken breast, dry tomatoes & fresh spinach with grilled eggplant dressing in ciabatta bread
- Mediterranean sandwich with grilled vegetables, lettuce, cheese & chives

**Beverage Options:** Soft Drink (sugar free) or Bottled Water

### ◆ Lunchbox Menu 2

#### **Sandwich Options**

- Baguette of ham, pategras chesee, herbs & dijon mustard and mayonnaise
- Grilled chicken breast, dry tomatoes & fresh spinach with grilled eggplant dressing in ciabatta bread
- Mediterranean sandwich with grilled vegetables, lettuce, cheese & chives

#### **Dessert Options**

- Traditional Brownie
- Crispy coconut and dulce de leche

**Beverage Options:** Soft Drink (sugar free) or Bottled Water

### ◆ Lunchbox Menu 3

#### **Starter Options**

- Caesar salad with croutons
- Rocket salad with parmesan & croutons

#### **Sandwich Options**

- Baguette of ham, pategras chesee, herbs & dijon mustard and mayonnaise
- Grilled chicken breast, dry tomatoes & fresh spinach with grilled eggplant dressing in ciabatta bread
- Mediterranean sandwich with grilled vegetables, lettuce, cheese & chives

#### **Dessert Options**

- Traditional Brownie
- Crispy coconut and dulce de leche






**Beverage Options:** Soft Drink (sugar free) or Bottled Water

#### **Permanent Coffee Service**

Hot Drinks  
Coffee  
Low-Fat Milk and Whole Cream Milk  
Tea options  
Cold Drinks  
Mineral Water  
Orange Juice

#### **Coffee Break**

(30 minute )  
Tea  
Coffee  
Orange Juice

Equipment rental			
Item	Quantity	Price	Photo
Coffee Machine Dolce Gusto(Capsules)	304 capsule	USD 445,15	
Coffee Machine Vending	400 service	USD 511,25	
Cold heat water dispenser	Per Day	USD 9,45	
Water container 20 lts	1	USD 23,60	
Paper coffee cup	100 units	USD 10,25	

**Early Bird Online Order Deadline**

**Regular Online Order Deadline**

**Onsite Orders**

: These prices will be valid until 27 July 2018.

: These prices will be subject to % 25 surcharge between 28 July – 2 September 2018.

: These prices will be subject to % 50 surcharge between 2 – 8 September 2018.

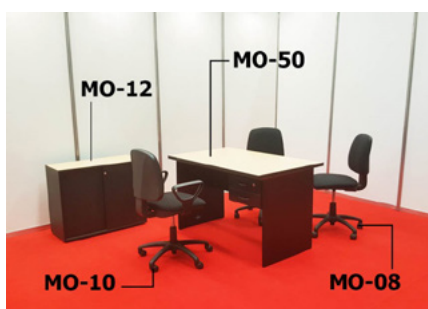
Please complete the online rental process for extra furniture. Please note that the event has an exclusive contractor and all orders should go through the official channels via online system.

## INFRASTRUCTURE

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
PANELS and TRIMMING are quoted by modules of 1,00m. If the requested measures are lower or with fraction, the upper value will be quoted (eg a 0,50 or 0,75 meter valance has a value of 1,00m)					
PA-01	SYMA WHITE PANEL	1,00		2,50	USD 32,65
PA-02	SYMA BLACK PANEL	1,00		2,50	USD 43,60
PV-01	SYMA PANEL WITH GLASS BASE 0,75m (GLASS H: 1,45m)	1,00		2,50	USD 85,35
PA-04	SYMA PANEL SIMIL BEECH WOOD	1,00		2,50	USD 90,75
PA-03	SYMA PAINTED PANEL - ANY COLOUR	1,00		2,50	USD 43,60
PA-05	PANEL RAPI-WALL WITHOUT HUNGS	1,00		1,45	USD 203,30
CE-01	SYMA TRIMMING	1,00		0,30	USD 25,45
CE-02	SYMA LINTEL	1,00		0,05	USD 12,75
CE-03	VALANCE, PER LINEAR METER (H/3M) HEIGHT 0,75m	1,00		0,75	USD 74,45
AV-02	DOOR WITH LOCK	0,75		2,08	USD 192,40

## FURNITURE

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
MO-50	DESK WITH DRAWERS - BLACK - BEECH TOP	1,30	0,70	0,75	USD 150,65
MO-12	FILE CABINET WITH SLIDING DOORS - BEECH TOP	1,00	0,40	0,80	USD 150,65
MO-10	SWIVEL BLACK CHAIR WITH ARMREST	0,70	0,50	REG	USD 105,30
MO-08	SWIVEL CHAIR WITHOUT ARMREST - BLACK UPHOLSTERED	0,65	0,50	REG	USD 45,40
MO-80	CLOTHES STAND CHROMO	0,30	0,30	1,60	USD 105,30
MO-81	CLOTHES STAND BLACK TUBE	0,30	0,30	1,60	USD 56,30
MO-71	FLYER CONTAINER	0,30	0,35	1,20	USD 150,65
MO-72	BASKET CHROME	0,24	0,24	0,31	USD 69,00
MO-73	DIVIDER LINE (2,00m long)	2,00		0,75	USD 74,45
FR-01	SMALL FRIDGE - "TO CONSULT STOCK"				USD 513,65




MO-26	SMALL ROUND TABLE BLACK BASE AND TOP 85cm Diam.	diam.	0,85	0,75	USD 107,10
MO-06	DELTA CHAIR - CHROME BASE - BLACK SEAT	0,55	0,47	0,82	USD 54,45
MO-17	BLACK CHROME CHAIR WITH ARMREST - "JIM"	0,48	0,40	0,80	USD 69,00
MO-24	ROUND MEETING TABLE - BLACK BASE / BLACK TOP 1,20m	diam	1,20	0,75	USD 192,40
MO-05	UPHOLSTERED CHAIR - BLUE OR GREY	0,50	0,54	0,78	USD 30,90
MO-75	UPHOLSTERED CHAIR "IMPERIO"		0,44	0,54	USD 36,30



## FURNITURE

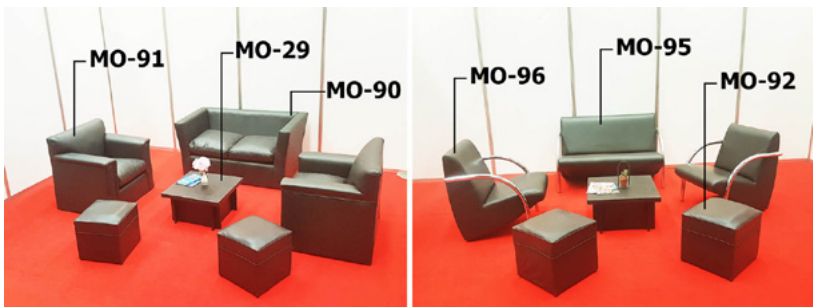
CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
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<b>MO-90</b>	ARMCHAIR BLACK ECO-LEATHER, DOUBLE	1,39	0,76	0,68	USD 373,90
<b>MO-91</b>	ARMCHAIR BLACK ECO-LEATHER, SINGLE	0,81	0,70	0,80	USD 255,95
<b>MO-95</b>	ARMCHAIR CHROME WITH BLACK ECO-LEATHER, DOUBLE	1,20	0,80	0,70	USD 375,75
<b>MO-96</b>	ARMCHAIR CHROME WITH BLACK ECO-LEATHER, SINGLE	0,64	0,80	0,70	USD 299,50
<b>MO-29</b>	LITTLE TABLE CHROME ORBIT BASE AND BLACK TOP	0,50	0,50	0,40	USD 74,45
<b>MO-92</b>	PUFF WITH BLACK ECO-LEATHER	0,40	0,40	0,40	USD 54,45



<b>MO-13</b>	BAR TABLE	diam.	0,60	0,90	USD 107,10
<b>MO-15</b>	BAR STOOL BLACK COLOR	0,38	0,38	0,77	USD 43,60
<b>MO-16</b>	BAR STOOL CHROME WITH BACK	0,36	0,42	1,07	USD 79,90
<b>MO-16D</b>	BAR STOOL "MILO" WITHOUT BACK	0,47	0,42	0,84	USD 79,90
<b>MO-16H</b>	SQUARE BAR STOOL BLACK, ADJUSTABLE HEIGHT	0,34	0,38	REG	USD 90,75
<b>MO-16K</b>	SQUARE BAR STOOL WHITE, ADJUSTABLE HEIGHT	0,34	0,38	REG	USD 90,75
<b>MO-16B</b>	ROUND BAR STOOL "VITRO" BLACK, ADJUSTABLE HEIGHT	0,46	0,42	REG	USD 107,10
<b>MO-16G</b>	ROUND BAR STOOL "VITRO" WHITE, ADJUSTABLE HEIGHT	0,46	0,42	REG	USD 107,10
<b>MO-16F</b>	ROUND BAR STOOL "VITRO" RED, ADJUSTABLE HEIGHT	0,46	0,42	REG	USD 107,10
<b>MO-16C</b>	BAR STOOL WITH BLACK ECO-LEATHER, ADJUSTABLE HEIGHT	0,43	0,44	REG	USD 123,45
<b>MO-16M</b>	BAR STOOL WITH WHITE ECO-LEATHER, ADJUSTABLE HEIGHT	0,43	0,44	REG	USD 123,45

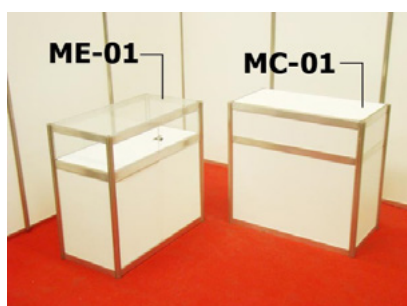
  



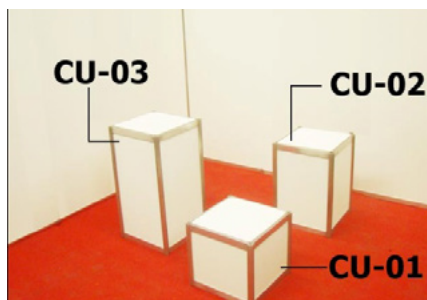


## SYMA FURNITURE

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
ME-01	COUNTER WITH GLASS	1,00	0,50	1,00	USD 214,20
MC-01	COUNTER	1,00	0,50	1,00	USD 139,80
MC-01B	LOW COUNTER, WITH SIDES AND FRONT CLOSED	1,00	0,50	0,70	USD 96,20
MC-11	BLACK COUNTER	1,00	0,50	1,00	USD 181,50
MC-01P	COUNTER WITH SLIDING DOORS	1,00	0,50	1,00	USD 214,20
MC-11P	BLACK COUNTER WITH SLIDING DOORS	1,00	0,50	1,00	USD 255,95
ME-01P	COUNTER WITH GLASS WITH SLIDING DOORS	1,00	0,50	1,00	USD 288,60
MC-03	CURVED COUNTER	ratio:	1,00	1,00	USD 310,40
PR-01	FITTING ROOM (1 PANEL - 1 CURTAIN)	1,00	1,00	2,50	USSD 192,40



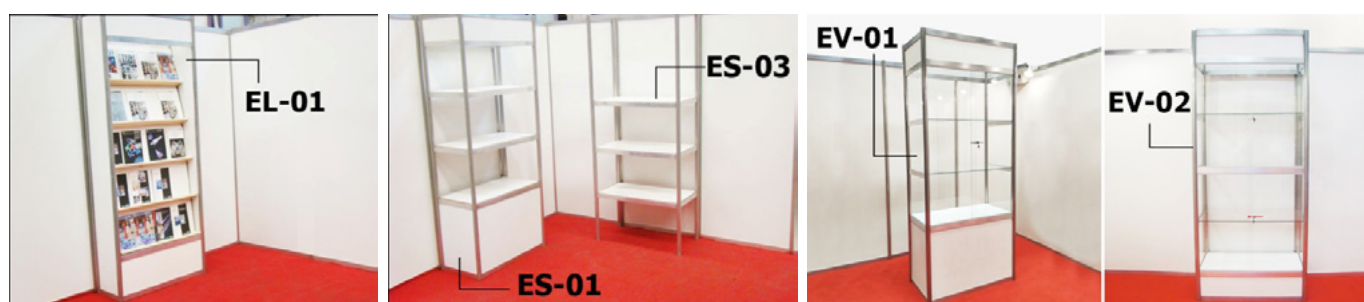
MO-20	SHELF WHITE LAMINATED	1,00	0,33		USD 65,35
MO-23	SHELF WHITE LAMINATED 45°	1,00	0,33		USD 96,20
PE-01	CLOTHES STAND PER MODULE	1,00			USD 45,40
CU-01	CUBE H: 0,50	0,50	0,50	0,50	USD 85,35
CU-02	CUBE H: 0,75	0,50	0,50	0,75	USD 96,20
CU-03	CUBE H: 1,00	0,50	0,50	1,00	USD 107,10
MO-14	RECTANGULAR TABLE - BEECH TOP	1,00	0,50	0,70	USD 74,45
MO-14B	SQUARE TABLE - WHITE TOP	1,10	1,10	0,70	USD 128,90



The Showcases and / or Shelves do not contain ILLUMINATION.  
In case of request, you must include in the order the ceiling with 2 dichroics (**IS-09**) or the artifact (s) you want

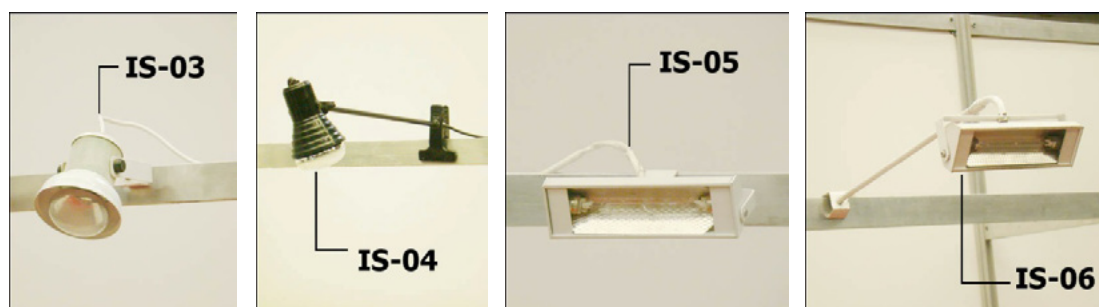
## SYMA FURNITURE

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
EL-01	5 RACK TALL BOOK SHELF	1,00	0,33	2,50	USD 214,20
ES-01	SHOWCASE 3 SHELVES WITHOUT GLASS Height between shelves: 44cm.	1,00	0,50	2,50	USD 181,50
ES-01P	SHOWCASE 3 SHELVES WITHOUT GLASS (SLIDING DOORS)	1,00	0,50	2,50	USD 255,95
ES-03	SHOWCASE 3 SHELVES (FOR STORAGE)	1,00	0,50	2,50	USD 128,90
EV-01	GLASS CABINET WITH 3 SHELVES Height between shelves: 44cm. Maximum weight: 10kg	1,00	0,50	2,50	USD 310,40
EV-01P	GLASS CABINET WITH 3 SHELVES WITH SLIDING DOORS Height between shelves: 44cm. Maximum weight: 10kg	1,00	0,50	2,50	USD 384,80
EV-02	DOUBLE GLASS CABINET WITH 4 SHELVES Height between shelves: 44cm. Maximum weight: 10kg	1,00	0,50	2,50	USD 448,35



## LIGHTS

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
IS-03	SPOT LIGHT - SHORT BRACKET WITH LED LAMP	EQUIVALENT TO 100W			USD 67,20
IS-04	SPOT LIGHT - LONG BRACKET - 100W	EQUIVALENT TO 100W			USD 83,50
IS-05	PREMIERE - SHORT BRACKET - WITH LED LAMP	EQUIVALENT TO 150W			USD 105,30
IS-06	PREMIERE - LONG BRACKET - WITH LED LAMP	EQUIVALENT TO 150W			USD 128,90
IS-09	CEILING WITH TWO DICHROICS SQUEEZED				USD 150,65
IS-75	CANDIL SPOTLIGHT WITH LED LAMP	EQUIVALENT TO 300W			USD 128,90
IS-30	MULTIPLE SOCKET	MAX 10 AMP			USD 67,20



The appliances of lighting are provided placed exclusively on the aluminium perimetral lintel or panels of the Modular System realized by official provider. Appliances are not rented to be located in Stands or facilities of third parties. In case of sockets, they establish themselves with wired up by the columns of aluminium, do not place for floor, not under platforms or carpets. All the offered products are installed by official provider, material is not rented to realize facilities that are not own.

## FLOORING

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
TA-02	PLATFORM WOOD - H: 4cm				USD 23,60
AN-01	CARPET - SYNTHETIC FIBER NEW*				USD 20,00
AU-01	CARPET - SYNTHETIC FIBER 2ND HAND*				USD 14,55
NY-01	PROTECTOR NYLON				USD 1,85

\*Shell scheme booths include carpet. Other companies can order carpet using the online system.  
You can choose one of the offered colors: **Red**, **Dark Blue**, **Gray** or **Black**.

## GRAPHIC

CODE	DESCRIPTION	WIDTH	DEPTH	HEIGHT	UNIT PRICE
GR-01	GRAPHIC ON HEADER UP TO 1M IN LENGTH -1 COLOR	1,00		0,20	USD 34,50
GR-04	GRAPHIC PRINTED ON PANEL SYMA - 2,5M <sup>2</sup>	1,00		2,50	USD 255,95
GR-03	GRAPHIC PRINTED UP TO 1M <sup>2</sup>	1,00		1,00	USD 159,75

**Graphs below 1.00m<sup>2</sup> will have the same value as GR-03**

\*"The present budget DO NOT INCLUDE art design, graphic and diagramation. These must be delivered in: Isotype and Logotype: digital files in .cdr, or .ai, all expanded and/or in outlines. Images, Posters or Murals: digital files in .jpg or .tiff, with a minimum of 100DPI in real scale, meaning, the final size of print.

**The location of the light appliances, and the shelves and other Infrastructure's elements, they will have to be located by means of a scheme or sketch on the part of the exhibitor. Any modification on the order will have an additional cost of 50 %.**

**Every item is subject to availability accordingly at the moment of hiring.**

Mentioned price is for whole duration of the congress.

- Early Bird Online Order Deadline** : These prices will be valid until 27 July 2018.
- Regular Online Order Deadline** : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018.
- Onsite Orders** : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.

## STAND A/V EQUIPMENT

Please complete the online rental process for stand A/ V Equipment. Please note that the event has an exclusive contractor and all orders should go through the official channels via provided online system.

Equipments	Price
LCD 32 inch, Full HD, high stand or wall mount	USD 504,20
LCD 42 inch, Full HD, high stand or wall mount	USD 605,00
LCD 50 inch, Full HD, high stand or wall mount	USD 705,85
LCD 60 inch, Full HD, high stand	USD 857,10
LCD 70 inch, Full HD, high stand	USD 1,613,35
Notebook	USD 342,85

*Mentioned price is for whole duration of the congress.*

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- Regular Online Order Deadline** : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018.
- Onsite Orders** : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.

## ..... **STAND CLEANING**

The Organizer will arrange for general cleaning of the exhibition premises (excluding exhibits and displays) prior to the opening of exhibition and daily prior to opening thereafter. For ordering daily stand cleaning, please use online system.

Order stand cleaning for your booth to be cleaned twice a day during the whole congress duration.

### **Price : 8,00 USD X per sqm**

*Mentioned price is for whole duration of the congress.*

- |   |  |
|---|--|
| <b>Early Bird Online Order Deadline</b> | : These prices will be valid until 27 July 2018.                                     |
| <b>Regular Online Order Deadline</b>    | : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018. |
| <b>Onsite Orders</b>                    | : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.       |

Wifi Internet			
Bandwidth	Days	Up to 20 users	21 to 50 users
5 MB	1 day	USD 177,55	-
	5 day (4 event days + 1 setup day)	USD 443,80	-
10 MB	1 day	USD 266,30	USD 399,40
	5 day (4 event days + 1 setup day)	USD 665,65	USD 998,50
25 MB	1 day	USD 532,55	USD 665,65
	5 day (4 event days + 1 setup day)	USD 1.331,30	USD 1.664,15

Cabled Internet		
Bandwidth	Days	Price
1 MB	5 day (4 event days + 1 setup day)	USD 844,00
5 MB	5 day (4 event days + 1 setup day)	USD 1.388,50
10 MB	5 day (4 event days + 1 setup day)	USD 2.350,45

The installation of the wiring will be external to the stand, enough telephone cable will be left for its internal wiring.

The internal wiring to the stand will be in charge of the client

It is essential for the installation, to have the stand plan, where the location of the Internet access points is determined.

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- Regular Online Order Deadline** : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018.
- Onsite Orders** : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.

## PART TIME STAFF / SECURITY

The Organizers will provide general security guard services in the exhibition hall during closing hours. Neither the La Rural nor the Organizers can accept responsibility for security of the stands and their contents or damage and theft of any goods. Exhibitors are responsible for the security of their stand and equipment. Individual stand security may be ordered through provided online exhibition services system.

Also part-time staff labor can be booked via the provided online exhibition system.

Staff	Working Hours	Price
English/Spanish speaking Host / Hostess	8 hrs Shift	USD 240,00
Over time	Per additional hrs	USD 40,00
Security Guard	During daytime - 8 hrs Shift	USD 320,00
Security Guard	During nighttime - 8 hrs Shift	USD 360,00
Over time	Per additional hrs	USD 50,00

- Early Bird Online Order Deadline** : These prices will be valid until 27 July 2018.
- Regular Online Order Deadline** : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018.
- Onsite Orders** : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.



## BADGE READER

You can quickly capture lead information by scanning visitors badge's barcode using the this badge scanner.

Exhibitor companies can get below informations by using the barcode scanners. All accumulated data will be sent as an excel file after the congress.

1. Name- Surname
2. Institution
3. Profession
4. E-mail
5. Phone
6. Address
7. City-Country

### **Price : 245,00 USD X per badge reader**

*Mentioned price is for whole duration of the congress.*

- |   |  |
|---|--|
| <b>Early Bird Online Order Deadline</b> | : These prices will be valid until 27 July 2018.                                     |
| <b>Regular Online Order Deadline</b>    | : These prices will be subject to % 25 surcharge between 28 July – 2 September 2018. |
| <b>Onsite Orders</b>                    | : These prices will be subject to % 50 surcharge between 2 – 8 September 2018.       |



# SECTION 4

Terms & Conditions

# ..... **TERMS & CONDITIONS**

## **1. Organizer**

**FDI 2018 World Dental Congress and International Exhibition** is organized by **Evronas & Gielissen B.V.**, hereinafter referred to as the Organizer.

### **Organizer headquarters**

Schipholweg 321, 1171 PL Badhoevedorp,  
Postbus 87, 1170 AB  
Badhoevedorp, The Netherlands

**E-mail:** fdi2018@evronas.com

**Web:** [www.worlddentalcongress.org](http://www.worlddentalcongress.org)

## **2. Exhibition Character**

**FDI 2018 WDC & International Exhibition** is a professional exhibition, oriented to visitors working in this field.

## **3. Date and place of the Exhibition**

**FDI 2018 WDC & International Exhibition** shall take place from 5th to 8th, September 2018 at La Rural Trade Center, located in the City of Buenos Aires, from Wednesday to Saturday to 8.30 a.m. to 6 p.m.

## **4. General provisions**

- These regulations are mandatory. The Organizer is empowered to refuse to accept or shut down those booths that do not meet these provisions and no compensatory payment from this decision and/or fines for non-compliance of Regulations shall be applicable.
- The Exhibitor shall be responsible for any damage that might occur in its booth area or within the premises caused by its personnel or any third party hired by them during the set-up, the exhibition itself and dismantling steps. In this regard, the Exhibitor shall be responsible (either personally or through a third party) for the set-up, display and dismantling tasks related to its own booth, subject to the hours, dates, and terms and conditions established by the Organizer for such purpose.

## **5. Exhibitors**

Manufacturers, importers, exporters, distributors, equipment, components and services representatives and institutions from this sector, both at national and international, level may participate.

## **6. Product groups**

- |   |  |
|---|--|
| o Furnishing and lightning                  | o Dental lab   |
| o Equipment and machinery for dental office | o Pharmaceuticals                                    |
| o Consumer products for dental office       | o Hygiene and sterilization                          |
| o Equipment for dental lab                  | o Clothing and protective products                   |
| o Consumer products for dental lab          | o Radiology / Equipment                              |
| o Diagnostic appliances and materials       | o Services, information, communication, organization |
| o Implantology                              | o Others   |
| o Orthodontics                              |  |

## ..... **TERMS & CONDITIONS**

### **7. Admission for booths hiring**

- **7.1** Exhibition space will be assigned by the Organizer on a 'first-come, first-served' basis, whilst respecting the position of the Corporate Partners of FDI, who will be invited to select their sponsorship package first. Other allocations will be determined according to the date of the exhibition space booking and the date of the receipt of the payment.
- **7.2** The Organizer is fully entitled to reject admission of any application without cause, and this shall be a final decision.
- **7.3** The Organizer shall have the right to relocate reserved spaces due to sound technical reasons.
- **7.4** Should the exhibitor decide to make a change in the stand area, he should inform the Organizer in writing. The Organizer will confirm if such change is accepted and the exhibitor will not have any right to the place previously assigned and could request a new location according to the available space at that time. The Organizer will inform the Exhibitor prior to implementing a change and make every effort to reach a satisfactory solution for both parties, whereby the Exhibitor is not entitled to any refunds. The Organizer determines the external design of the exhibition as well as of the exhibition space. Therefore, applications can be refused if the stand layout fails to fit in with the exhibition as a whole.
- **7.5.** Any changes in the duration and/or location of the exhibition do not entitle the exhibitor to cancel the agreement or request a refund of rates or to put forward a claim to damages incurred thereby.
- **7.6** The Exhibitor will be informed of the location of the exhibition space when the exhibition floor plan is sent out. The exhibition floor plan however will remain preliminary and open for changes until the actual set-up. The exhibition floor plan includes the most updated information in regards to the exhibitor's exhibition floor space. It is the exhibitor's responsibility to verify such information before set-up.

### **8. Admission of visitors**

- **8.1** Entrance to the exhibition is free for all registered visitors and congress participants.
- **8.2** People under 16 will not be allowed.

### **9. Payment terms and participation conditions**

- **9.1** Payments must be completed in due time. All orders will be confirmed upon receipt of the down payment. If payment is not received in due time, the Exhibitor's participation will not be considered, or cancelled. It is the Exhibitor's responsibility to advise the Organizer of the problems with any orders and to check the invoices issued for accuracy.
- **9.2** If more exhibition space and/or sponsorship items than were originally applied for are requested and allocated during the event, the additional amount due shall be paid immediately.
- **9.3** Payments must be made by bank transfer and in American Dollars only. Bank charges must be prepaid by the transmitter and are the responsibility of the payer.
- **9.4** Please use the bank account as noted in the sponsorship and/or Technical Manual, and/or invoice.
- **9.5** Should the Exhibitor's payments be delayed, the Organizer reserves the right to charge interest for delay.
- **9.6** The Organizer will issue a proforma invoice for each payment.
- **9.7** All payments should be completed within 2 weeks of receipt of the relevant proforma invoice.
- **9.8** The Organizer will be entitled to cancel bookings if payment is not received within the specified time. All payments made until this time will be forfeited.
- **9.9** Payments can be made via bank transfer or credit card (visa and mastercard) 4% service fee will be applied for credit card payments.

## ..... **TERMS & CONDITIONS**

### **9.10 Type of Booths**

- **Raw space**

- Boundary of the stand surface.
- Exhibitor name badges.
- Publication in the Exhibitor catalogue.

- **Shell Scheme Booth**

Will be delivered to the booth the day before opening the exhibition.

Syma system white panels, 100 x 250 cm and Syma system fascia board of 30 cm high.

- Name on fascia
- Carpet where applicable
- 1 Table , 2 chairs , 1 waste basket
- Lighting: 3 x 100w for 3x3 sqm booth.
- Electrical Installation 1 Power outlet (**electricity consumption and usage is not included**)
- Exhibitor name badges.
- Publication in the Exhibitor catalogue.

### **9.11 Non- occupation**

The Exhibitor's resignation to occupy the space requested or assigned and the non-occupation of the stand by the Exhibitor entitles the Organizer to cancel exhibitor's condition and the right to the booth with total loss of the sums paid by the exhibitor. In this case the Organizer shall be entitled to use the space in whatever form it considers convenient to the general interests of FDI 2018 WDC and International Exhibition.

### **9.12 Assignment**

The Exhibitor is not allowed to cede, assign, share, sell, rent, donate or transfer their booth or part of it, unless expressly authorized in writing by the Organizer.

## **10. Cancellation**

- **10.1.** If the Exhibitor decides to withdraw and/or cancel its participation for any reason whatsoever, such decision **shall be informed in writing to the Organizer**. The decision to cancel its participation in the event gives rise to a penalty payable to the Organizer as stated in sections 10.1.1 and 10.1.2; this penalty will increase as the Exhibitor's decision not to participate is made on the closest date to the start of the Exhibition.

- Organizer shall retain 10% of the agreed sponsorship & exhibition fees if cancellation is made before 28 February 2018
- Organizer shall retain 50% of the agreed sponsorship & exhibition fees if cancellation is made between 28 February 2018 and 30 April 2018.
- All cancellations made after 30 April 2018 are subject to full payment and no refunds will be made.

## ..... **TERMS & CONDITIONS**

- **10.2.** The Organizer reserves the right to cancel or postpone the Event, as well as to modify its length or opening hours, and the Exhibitor shall not be entitled to claim any compensation from the Organizer. If the Event is cancelled, any space rental fee paid shall be refunded.
- **10.3.** If the Event is postponed or its length modified, this contract shall be valid for the new term; postponing an Event or modifying its length or opening hours shall not imply any further right to the Exhibitor, no matter its nature.
- **10.4** If the Event has to be interrupted after its opening due to incidents beyond the control of the Organizer, the right to terminate the contract or claim for compensation shall not be applicable. This will also apply if the Organizer is forced to close or evacuate, whether temporally or permanently, some areas of the contest or the entire area of the exhibition due to force majeure or any other reason. Likewise, these provisions include restrictions on the use of the area assigned to the booth or its access, which may derive from cleaning or restructuring activities, or provisions and conditions imposed by municipal, national or provincial authorities. In such case, the Organizer will try to find an alternative solution without assuming any legal obligation.

If the National Government, the Government of the City of Buenos Aires and/or any other authority or institution - whether public or private - or even the licensee, owner or possessor of the trade center issue a provision that may limit, restrict, affect and/or modify the terms and conditions agreed upon, the Organizer shall not assume any liability in this regard and no amounts shall be payable by the Exhibitor for any damage whatsoever.

With the exception of the **EXHIBITOR's** payment liability, and if an unforeseeable and unavoidable force majeure event occurs, the affected PARTY shall make a formal request for an explanation to the OTHER PARTY, and notify it to solve such situation within a term of 3 (three) months from the date of the incident, in order to achieve the continuity and development of the trade fair event. If it is not possible to correct or resolve such situation, the contract may be terminated by any PARTY without the right to receive any compensation, and the Organizer shall refund any installment payment made for space rental within 30 (thirty) calendar days as of the date of contract termination (at historical values and no interest or other payment shall be applicable to such amounts).

- **10.5.** If the Exhibitor decides to reduce the space rented, it will lose its right to use it and will have to request to the Organizer, in writing, for a new location according to the space available. The Organizer may accept the Exhibitor's request or not, and the Organizer's refusal shall not imply any right for the Exhibitor.

## ..... **TERMS & CONDITIONS**

### **11. Exclusion of exhibitors**

The Organizer Committee is entitled to forbid the offer of products and services or presentations if these were not legal and expulse the Exhibitor from this and future fairs. The Organizer Committee does not bear the obligation to check its correct decision to expulse the Exhibitor.

### **12. Exhibitor's Duties**

- **12.1.** The Exhibitor shall assume full responsibility for robbery, theft, fire, lightning, storm, explosion or accident or damage or any other item of any other nature, produced on the property of the Exhibitor and / or property of third parties who are in the Exhibitor's booth. Also, exclusively Exhibitor shall assume full responsibility for damages or any other item of whatever nature suffered by the Exhibitor, its staff or others related to the Exhibitor's who are in the Exhibition or Exhibitor's booth.
- **12.2.** The Organizer shall not assume responsibility of any kind or under any circumstances for robbery, theft, fire, lightning, storm, explosion or accident or damage which may occur to a property of the Exhibitor or property of third parties who are in the exhibition. In the same vein, the Organizer and FDI 2018 WDC and International Exhibition shall not assume responsibility of any kind or for any reason, for damages suffered by the Exhibitor, its staff or others related to the Exhibitor who are in the exhibition or Exhibitor Stand.
- **12.3.** The Exhibitor agrees that a staff member must always be present at the stand during Exhibition opening hours. The Exhibitor is responsible for the cleaning of their stands, whereas the ORGANIZER ensure daily cleaning of the aisles. Exhibition space will be confirmed in writing after the receipt of payment.
- **12.4.** Insurance

Exhibitor indemnifies the ORGANIZER of any liability for any damage, loss or destruction caused to equipment, goods or property belonging to the Exhibitor. Furthermore, the Exhibitor agrees to be responsible for his property and person, and for the property and persons of his employees, agents, and subExhibitors, and for any third party visiting the exhibition space rented by the Exhibitor. It is mandatory for The Exhibitor to purchase sufficient insurance policies offered by the ORGANIZER to cover any claims in relation to events described here above, and in general to indemnify the ORGANIZER from such claims.

To comply with La Rural S.A. (LRSA) regulations and requirements for entering the premises, the interested parties will have the option of underwriting insurance policies hired by LRSA.

#### **Applicable Insurance Underwriting Service:**

This insurance is required to any legal entity that accesses the premises to participate in an event (whether it is an exhibitor, organizer or service operator related to it) or to develop his/her business activity within La Rural.

- **12.5** The staff carrying out any kind of tasks under the Exhibitor's responsibility should be covered by an insurance policy for the risks stated in Act 24,557 of industrial accidents and its amendments.
- **12.6** Due to Premises' own standards, the Exhibitor should submit without exception the A.R.T or Personal Accident Insurance for all the staff working in his/her stand, whether permanently or temporarily, whether it belongs to customer service staff, construction staff or any other kind of staff, with a \$400,000 coverage and \$20,000 for medical expenses.



The personnel carrying out any tasks on behalf of the Exhibitor shall be insured against risks. The Organizer going to make a coverage for the foreign exhibitors' non resident in Argentina (find information in mandatory form 07 badges).

The people who do not have said documentation could not enter the Premises.

It is obligatory:

- **12.7** To use obligatory Protection Equipment during assembly and disassembly periods:

### **Obligatory**

Head protection: Use of helmet

The rule is valid, not only for constructors and assemblers, but also for all visitors (whether they are exhibitors or stand staff)

and also for the staff making up the different services (Cleaning, Security, etc.)

### **Integral protection:**

Security harness

Obligatory in the case of:

- During the use of lifting platforms (carts, scissors, arms, etc.)
- They should be fixed to a "cabo de vida" or a point in the platform

**Specific**, according to the task being done

### **Feet protection:**

Security shoes

Obligatory in the case of:

- Using circular saws (mitre saws), handsaws, welders, etc.

### **Eye protection:**

Glasses, spectacles or special goggles

Obligatory in the case of:

- When using cut tools (saws, etc.) or welding.

### **Hand protection:**

Special gloves

To protect hands from:

- Cuts made by saws, handsaws, etc.
- Burns due to the use of welders.
- Cuts, injuries, etc. due to the use of tools

### **Protection from falls:**

Use of Platform stairs

In every case in which 2.0 m height is exceeded, BASE or PLATFORM stairs should be used.

- **12.8** The Exhibitor shall be liable for personal damage and for damages to materials inside and outside the stand caused by its employees or machines. The Organizer shall be entitled to set operating periods for machines and equipment and it shall also be entitled to forbid operation of said equipment.

The Exhibitor shall return the leased area to the Organizer in the same conditions present at the time of delivery. In case of damage, the Organizer shall repair such damages, at the Exhibitor's own cost.

- **12.9** Exhibitors do hereby undertake to keep stands in perfect order during working hours. In no event shall any refuse be thrown to the corridors. In case the Exhibitor wishes to hire a cleaning service additional to the one provided, he should contact the Organizer.
- **12.10** The Exhibitor shall have personnel available for the attention of the stand during the working hours of the Exhibition.
- **12.11** During the hours the Exhibition is open to the general public, no machine or product transportation may be made inside the premises, and no stand building or maintenance works shall be carried out during such time.

### **13. Forbidden activities / Safety standards**

- **13.1.** Firework and explosions are absolutely forbidden within and outside the pavilions. Spraying of cellulose paintings on any kind of object within the premises is also completely forbidden. It is not allowed to store or exhibit hazardous, flammable, explosive or unhealthy substances that might give off nasty smell or that could disturb the public or other exhibitors.
- **13.2.** Spark producing tools such as arc welding equipment, autogenous welding equipment, cutting disk and gas welding torches among others are completely prohibited. During the put up and dismantling processes no material or tool that may obstruct the way on the corridors.
- **13.3.** Under no circumstances, evacuation paths (emergency exits), luminous signs, fire extinguishers, fireplugs, indicators and other protection equipment can be covered.
- **13.4.** The Exhibitors generating residue shall dispose those residues in the containers destined to such purpose.
- **13.5** The Exhibitors shall not have any kind of fuel, flammable or explosive substances in their booths
- **13.6** The following are recommended materials for building the booths or different elements within pavilions and rooms:

#### **a) Noncombustible or limited combustion materials.**

**NOTE 1:** A material is considered noncombustible when, during its normal use and under its expected mounting and usage conditions, does not light, does not burn and does not maintain combustion or releases inflammable vapors, when exposed to fire or heat. Materials that have passed the ASTM E 136 test at 750 °C are considered noncombustible.

## ..... **TERMS & CONDITIONS**

**NOTE 2:** Limited combustion materials are those not included in the non-combustion definition, and which during their normal use and expected mounting and usage conditions have a heat releasing potential of 8,000 kJ/kg. These materials include:

- 1) materials that have a noncombustible structural base, with a surface shield not exceeding 3mm and whose fire spread rate is inferior to 50; and
- 2) materials which, in the amount and thickness used, are different from materials described in 1); those whose fire spread rate is below 25; those that do not present evidence of progressive and constant combustion; and those whose composition is such that the surfaces that may be exposed through a cut in any of the planes do not have a fire spread rate above 25 nor present evidence of progressive and constant combustion.

***b) Wood thicker than 6.3mm (1/2") or wood thinner than 6.3mm (1/2") treated with pressure immersion fireproofing.***

- **13.7** The following requirements will be of obligatory fulfilment for the materials that are detailed later:
  - Materials of coating and covering of walls and ceilings and screens for projection of images that possess a classification RE2 (Very low Spread of Flame) tested in agreement with the IRAM 11910/1 and 11910/3 and an index of optical specific maximum density of smoke, for tests with and without minor or equal flame to 265 tested ones of agreement with the IRAM 11912.
  - Materials of coating and covering floor that possess a FRC (Radiant Critical Flow) major to 0,50W/cm<sup>2</sup> tested in agreement with the IRAM-INTI-CIT G 77014.
  - There will not be allowed textile hung materials. If its use is indispensable, these materials must approve the test described in NFPA 701 or another specific norm of equivalent test for textile hung materials.
  - Acoustic or decorative materials including, but not limited to, cotton, paper, straw, cane, moss, wooden chips, and the like, should undergo a flame propagation retardation treatment. If this treatment cannot be done on a material, then this material cannot be used.
  - Stages and platforms must be built with non-combustion or limited combustion materials.

- **13.8** Materials within the booths:

The following items are not allowed inside the pavilions:

- a. Compressed flammable gases (except the ones used in showcased vehicles)
- b. Flammable or combustible liquids
- c. Dangerous chemical products or materials
- d. Powerful lasers (Class II or above).
- e. Explosive.

### **Guidelines Concerning Laser Devices**

The use of laser products at the Exhibition requires prior written approval from the Organisers. Application for approval of such use must be submitted to reach the Organisers not later than three months before the Exhibition.

The following measures must be adopted in all cases where lasers are demonstrated in the Exhibition:

- Appropriate goggles for CO<sub>2</sub> lasers must be available for the personnel staffing the stand and for any attendee who will be using the lasers.
- All demonstrations of CO<sub>2</sub> lasers must be conducted in clear plastic boxes with all sides enclosed, including the top.

## ..... **TERMS & CONDITIONS**

- Appropriate plastic coloured cubicles must be available if any other type of laser is being used, particularly dye and argon lasers.
- No laser equipment may be left unattended in operable condition; and a staff member must always be present at the stand during Exhibition opening hours.

### **14. Direct sales to the public**

Exhibitors who sell of their own products, shall make sales at their stands.

### **15. Gifts to the public**

Exhibitors may offer gifts to the public in compliance with the following terms and conditions:

- Gifts shall be made preventing any discrimination, crowds and/or disorder.
- Exhibitors shall suspend delivery of gifts each time the Organizer deems it convenient.

### **16. Demonstrations**

- **16.1** The Exhibitor will be able to make a demonstration with the prior approval of the Organizer and complies with the provisions established in Law N° 19587 of Hygiene and Safety at the Job and its Reglamentary decree N° 351/ 79.
- **16.2** The Organizer may establish the demonstration periods. The Organizer shall be entitled to suspend and / or prohibit demonstrations if it considers they pose a risk, inconvenience or produce excessive noise that disturb the normal development of FDI 2018 WDC and International Exhibition.
- Exhibitors generating waste should throw it in the corresponding waste bins or containers.
- Exhibitors could not have fuel, flammable products or explosive in their stands.
- Demonstrations shall be organized in such a way that discrimination, excessive crowding or disorder shall be avoided and row formation shall not take up common areas of the Exhibition.

### **17. Licenses and trademarks**

- **17.1.** The person responsible for the booth shall at all times have the necessary documents supporting the production, distribution and representation of all exhibited trademarks and trademarks mentioned in banners, brochures and other printed materials at the booth.

The Organizer reserves the right to request such documents as considered appropriate. The Exhibitor shall be liable to third parties for all economic and legal aspects connected to violations of the Trademarks and Patents Act or its related provisions. Exhibitors shall comply with such regulations, and shall hold the Organizer legally and economically harmless against any third party claims in this regard.

- **17.2.** The person in charge of booth shall permanently tell on the necessary documentation that it endorses the manufacture, distribution and representativeness of the products that are exposed, and present marks that are mentioned in the banners, script writing and other communications in the booth.
- **17.3.** The Organizer reserves the right to require this documentation whenever it considers it is necessary.

## ..... **TERMS & CONDITIONS**

- **17.4.** Failure to comply with this Section authorizes to the Organizer to the retirement of such a material and also the Organizer will evaluate if the exhibitor can continue participating or not in the exhibition.
- **17.5.** All those distributing or trader companies will not be able to exhibit products within their booth with trade marks that they do not own, excepting that they are exclusive representing of this trade mark for which they will have to credit this representation in writing. Exhibitors shall be able to exhibit products with third party owned marks if the original manufacturer of this product is present as Exhibitor in the and they are properly authorized for such aim.

### **18. Product / Equipment Exhibition**

- **18.1** Throughout the event, products displayed in the booth must be registered and accepted in order to be able to exhibit them; during that period, products must not be moved or replaced by other product(s) in the booth and besides, during opening hours products shall not be covered.
- **18.2** The merchandise shall be moved from the premises only with the previous authorization of the Organizer.
- **18.3** If the Exhibitor wishes to show any kind of equipment during the Exhibition, it shall request prior authorization of the Organizer, in writing, and within a minimum of 30 (thirty) calendar days before the start of the Exhibition, stating its willingness to exhibit the equipment and providing the details and characteristics thereof. To that end, the Exhibitor shall inform the type of equipment and for how long will it be running (specifying the type, sizes and weight as well as the different services required to support the installation; a description, quantity and sizes of the supporting surface(s), and the full name of the operators). The Exhibitor – in the event that the weight of equipment be 2 tons or more- shall fill out the form and documents supplied by the Organizer to that purpose, and shall also assume all responsibilities for the fulfillment of the regulations provided for in the Exhibitor's Manual for the entry and exit of the equipment.

The Organizer, the Technical Management and the Administration of the trade center reserve the right not to authorize the display of the equipment requested by the Exhibitor if – notwithstanding that duly completed information was provided – the Organizer considers at its sole discretion that the display, operation or entry and exit of the equipment may be a risk to the security of the place or safety of people. If the Exhibitor is not required the authorization of the Organizer in due time and manner as stated herein, and/ or in case that the Organizer does not provide a written authorization, the Exhibitor shall not be allowed to display that equipment.

Any additional cost involved in the display of authorized/non-authorized equipment shall be borne by the Exhibitor.

### **19. Surveillance**

FDI 2018 WDC and International Exhibition will provide personnel for general security but is not liable for thefts and robberies. While the Exposition is closed to the public nobody will be allowed to stay in the premises except for the aforementioned security guards. If the Exhibitor wishes to hire an additional surveillance service, it shall contact the Organizer.

## ..... **TERMS & CONDITIONS**

### **20. Badges**

• **20.1** The Exhibitor and any personnel appointed thereby, with no exception, shall show badges while they are present at the Exhibition. The Organizer shall deliver to the Exhibitor badges and Stand Personnel badges to Exhibitors in relation to the rented space.

- Exhibitors
- Stand personnel
- Stand installers and designers

• **20.2** Exhibitors and/or Constructors, we inform you that “La Rural” Trade Center, requests in its regulations that any person working in a booth, part time or full time, whether as a member of the customer service staff, as constructor or in any other capacity, must submit a Workmen Accident Insurance (A.R.T.) or Personal Accident Insurance Policy (S.A.P.).

We remind you that the security personnel at the La Rural Trade Center invariably request such documentation, without which you shall not be able to enter the Fairground, during the assembly, dismantling or exhibition's days.

We will organize for the international exhibitor the “Personal Accident Insurance Policy” required by the Exhibition Center.

Only to their foreign directors or managers nonresident in Argentina.

• **20.3** Such badges shall be delivered to the Exhibitor once any and all conditions set forth in these rules and regulations have been complied with and once any and all payments on any account whatsoever have been made.

• **20.4** Badges are personal and non-transferable. The Organizer will not make badges without name under no concept, with the exception of the builder's badges.

• **20.5** If the form is not delivered in due time, badges shall be given at the premises during the assembly period.

### **21. Advertising and Promotion**

• **21.1.** Outside their booth Exhibitors are not allowed to perform publicity or promotion activities neither personally nor by hired people, to put up luminous signs or sound equipment (radios, television sets, loudspeakers, audiovisual sets, etc.). Within their booth exhibitors it shall be allowed to exhibit and distribute leaflets and catalogues dealing exclusively with elements of their own production, distribution or representation.

Video equipments and similar elements will be allowed if authorized by the Organizer. The promotion or advertising of products and / or services belonging to companies that are not Exhibitors in this event is absolutely forbidden.

• **21.2.** The following publicity is not allowed in booth:

- Publicity containing ideologies or political messages.
- Publicity that disturbs other exhibitors; e.g.: by acoustic or optic irritation.
- Publicity that causes congestions in the halls.
- Publicity that includes animal alive as a decorative object.
- Publicity including other companies' name.
- Publicity of other fairs.
- Publicity that violate official instructions or directions.

## **22. Governing Law**

This booking is made and shall be governed under Dutch law. Exclusive jurisdiction and venue of any actions arising out of, or relating to or in any way connected to this booking, its negotiation or termination, or the event, will be in the courts of Holland.



**SPONSORSHIP & EXHIBITION SECRETARIAT**  
**evronas events**

**Address:** Halaskargazi Cad. Poyraz Sok.  
No:15 /2 Sisli 34373, İstanbul, Turkey

**Tel:** +90 212 296 0460 **Fax:** +90 212 296 0461  
**E-mail:** fdi2018industry@evronas.com



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